

The West Bengal State Co-operative Marketing Federation Ltd

Southend Conclave, 3rd floor
1582, Rajdanga Main Road,
Kolkata - 700 107

Memo No. **258** /SCMF/PERS-19

Date: 18/11/2025

NOTICE INVITING QUOTATIONS

Sealed quotations are invited from reputed Printers for printing and supplying of Note Pad as per specifications detailed below:

Sl. No.	Description of Item	Quantity	Rate	% of GST	Remark/s
1	Note Pad with Wire-O binding of reputed brand-equivalent to Bilt / Papercraft A-5 size with logo of BENFED is printed in a separate flap in front of the cover page (one third size of the cover page) within the Wire-O binding as per last year. Each Note Pad will contain 200 pages with standard quality paper of 90 GSM.	900 pcs.			

Rate should be quoted exclusive of GST.

Specimen copy of item will be available at office on working days for display only.

Sealed Quotations will be received at the Head Office on all working days up to 2 pm till 03/12/2025 or by speed post within the same time and shall be opened thereafter in presence of the willing bidders. The quotation shall have to be submitted along with the sample of each item to be printed.

The successful bidder must ensure the quality of printing, binding, and paper for the items at par with the specimen supplied by the bidder along with the quotation.

BENFED will have the right to reject any item which is found defective either in respect of quality of paper or printing or binding and if the firm fails to replace the defective items, deduction will be made from their bill accordingly.



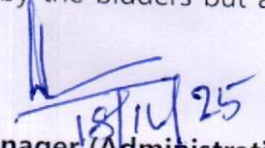
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The successful firm must make physical delivery of all the items by the time schedule to be mentioned in the work order failing which legal action may be initiated due to breach of contract & the firm will have to pay penalty @ Rs. 2000/- (Rupees Two thousand only) per day for each day's default.

BENFED has every right to change/modify the said periods/date without assigning any reason after due notification.

The selection of bidder will be not only on the basis of rate offered by the bidders but also on the credential of the bidder would be considered.


General Manager (Administration)
BENFED